# ANSHE EMET SYNAGOGUE B'NAI MITZVAH **TIMELINE**

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| **4TH GRADE** | • Family makes membership arrangements, if not already members in good standing<br>• Family enrolls child(ren) in Religious School if they are not enrolled in a Jewish Day School<br>• Family attends 4th Grade Meeting and submits date selection form in the winter<br>• B'nai Mitzvah fee of $1800 is posted to account in the fall; payment of $600 of the fee is due<br>• Family receives B'nai Mitzvah date in the spring of 4th grade<br>• Parents and 4th grader participate in J2M4 Friday night Shabbat learning program, service, and dinner |
| **5TH GRADE** | • Parents will be invited to an informational meeting in the spring<br>• Parents and 5th grader participate in J2M5 Saturday morning Shabbat learning program, service, and lunch<br>• $1400 Kiddush Fund fee posted to account |
| **6TH GRADE** | • Parents and 6th grader participate in J2M6 Sunday morning breakfast and program<br>• B'nai Mitzvah date finalized if not already |
| **14 MONTHS PRIOR** | • Parents and B'nai Mitzvah student schedule an Intake Meeting<br>• Family selects tutor |
| **1 YEAR PRIOR** | • B'nai Mitzvah student begins one-on-one tutoring<br>• B'nai Mitzvah student attends B'nai Mitzvah of a 7th grade student with their date about a year ahead |
| **6 MONTHS PRIOR** | • Schedule D'var Torah meetings with assigned Rabbi and begin work on Mitzvah Project<br>• Begin to plan Kiddush Luncheon and/or any AES reception with Director of Hospitality<br>• Continue weekly tutoring<br>• Balance of $1800 B'nai Mitzvah Fee due |
| **3 MONTHS PRIOR** | • Schedule and confirm the following dates: Family Meeting, Dress Rehearsal and Photos, Morning Minyan, Greeting, Friday Night Shabbat<br>• Submit honors to Director of Ritual Advancement<br>• Send Music Team Administrator a photo of the B'nai Mitzvah student for the bulletin<br>• Schedule final D'var Torah meeting with Senior Rabbi<br>• Confirm Kiddush Luncheon and/or reception details with Director of Hospitality |
| **1 MONTH PRIOR** | • Family Meeting with one of our Cantors |
| **1-2 WEEKS PRIOR** | • Participate in Greeting at a prior B'nai Mitzvah<br>• Finalize guest count and payment for Kiddush lunch |
| **WEEK OF B'NAI MITZVAH** | • Attend and participate in assigned morning minyan<br>• Dress Rehearsal with one of our Cantors and photo opportunity<br>• Attend and participate in Friday night Shabbat services |