

**WHEN CHILDREN ARE  
9 YEARS OLD  
AND/OR IN 4<sup>TH</sup> GRADE**

- Family makes membership arrangements, if not already members in good standing.
- Family enrolls child/ren in Religious School if they are not enrolled in a Jewish Day School.
- Parents attend 4<sup>th</sup> Grade Parents Meeting and submit date selection form in Fall.
- B'nai Mitzvah fee of \$1800 is posted to account in Fall; payment of \$600 of the fee is due.
- Family receives date in spring of 4<sup>th</sup> grade.

**WHEN CHILDREN ARE IN 5<sup>TH</sup> GRADE**

- Parents will be invited to an informational meeting in the spring.

**WHEN CHILDREN ARE IN 6<sup>TH</sup> GRADE**

- J2M — Fall and winter, for students and parents.
- Date must be finalized in Fall of this year, if not already confirmed.

**14 MONTHS PRIOR**

- Intake meeting with Clergy (Cantor Berke)

**1 YEAR PRIOR**

- Begin weekly one-on-one tutoring.
- \$1400 Kiddush Fund fee posted to account.

**6-9 MONTHS PRIOR**

- Schedule 2 meetings with assigned Rabbi to begin work on D'var Torah and Chesed Project.
- Begin to plan Kiddush Luncheon and/or any reception to be held at Anshe Emet with the Director of Hospitality.
- Continue weekly tutoring.

**3 MONTHS PRIOR**

- Schedule 2 D'var Torah meetings with assigned rabbi (four meetings total).
- Schedule the dress rehearsal time and photo op.
- Payment of \$1400 toward the **Kiddush Fund** is due.

**2 MONTHS**

- Submit photo of child/ren and caption with for the synagogue newsletter to Naomi Richman. Caption should include child's name and parents' or guardians' names *exactly* as you would like them to read in the newsletter.
- Schedule final D'var Torah meeting with Rabbi Siegel.
- Confirm Kiddush Luncheon and/or reception details with Kim Carter.
- Schedule 2 rehearsals in the Sanctuary (dress rehearsal and 1-month prior rehearsal with Cantor).

**1 MONTH PRIOR**

- Rehearsal in Sanctuary with Cantor Brook.
- Schedule morning minyan participation.

**1-2 WEEKS PRIOR**

- Family serves as ushers for the B'nai Mitzvah on the Shabbat directly preceding their own.
- Dress rehearsal in Sanctuary with Cantor Berke or Cantor Brook.
- Professional Photos prior or following dress rehearsal, if desired.
- Confirm service honors.
- Finalize numbers and payment for Kiddush Lunch.

**WEEK OF!**

- Attend and participate in morning minyan.
- Attend and participate in Friday Night Services.
- Take a deep breath and enjoy the weekend—you've got this!